



# THE FAVERSHAM SOCIETY

FOUNDED 1962

## FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977



President: Richard Oldfield

Chairman: Harold Goodwin

April 2017

Dear Member,

Notice is hereby given that the 6<sup>th</sup> Annual General Meeting of the Faversham Society will be held on Wednesday 24<sup>th</sup> May 2017 at 19:00, at the Alexander Centre, Preston Street, Faversham ME13 8NZ

### AGENDA

1. Apologies for absence.
2. Minutes of the Annual General Meeting 2016, and matters arising (will be available at the meeting or on request).
3. Receipt of the Annual Report
4. Receipt of the Annual Accounts
5. Election of Independent Examiner
6. Election of Trustees
7. Election of Officers
8. Any other business
9. Date of next meeting

In accordance with the Society's Articles, all members have the right to attend and speak at the AGM, but only members with three months' fully-paid membership are entitled to vote for the election of Trustees and Officers. You have the right to appoint a proxy to attend and vote at the meeting on your behalf. Please inform the Secretary in writing no later than 19:00 on Monday 22<sup>nd</sup> May if you appoint a proxy. Information on candidates will be sent to you after the close of nominations on 2<sup>nd</sup> May 2017.

Yours faithfully,

Janice West  
Hon. Secretary



10-13 Preston Street, Faversham, Kent ME13 8NS

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The Faversham Society also manages the Chart Gunpowder Mills, the Maison Dieu, Ospringle and Stone Church.

Registered Charitable Company Limited by Guarantee. Company No. 7112241 Charity no. 1135262

## NOMINATION FORM

Nominations may be made on the form below, which should be returned to the Hon. Secretary, Jan West, c/o Fleur de Lis Heritage Centre, Preston Street, Faversham, Kent ME13 8NS, by 2nd May 2017. Please remember that the candidate, proposer and seconder must all have been members of the Society for three months. Nominees must be over 18, and not disqualified by law from being a Charity Trustee or Company Director.

### NOMINATION FOR CHAIRMAN, VICE CHAIRMAN, HON TREASURER, HON SECRETARY, TRUSTEE

Please complete / delete as appropriate - to be returned to the Hon. Secretary by 2<sup>nd</sup> May 2016.

Proposer: I wish to nominate .....

of (Address) .....

As (please specify position) .....

Proposer Name (block letters) .....

Signature ..... Date .....

Secunder: I wish to second the above nomination

Secunder name (block letters) .....

Signature ..... Date .....

Please note that to be an officer of the board you must be first a trustee. Also all Trustees are required to comply with the Trustees' Code of Conduct – copies available from the Hon Secretary – Janice West or the Visitor Information Centre, 10/11 Preston Street.

**THE FAVERSHAM SOCIETY  
ELECTION OF TRUSTEES  
CANDIDATE'S CONSENT TO NOMINATION**

I, \_\_\_\_\_ (Name of nominee), hereby accept the nomination as a candidate for election to serve as a Trustee on the Faversham Society's Board of Trustees.

**Eligibility Criteria:**

I declare that:

- (1) I have been a fully paid-up member of the Society for three months, and
- (2) I am not disqualified from being a Charity Trustee by virtue of section 178 of the Charities Act 2011, nor from being a Company Director, and
- (3) All of the information given by me in respect of my nomination is, to the best of my knowledge and belief, true.

**Conflict of Interest:**

In terms of best practice governance all potential conflicts of interest must be declared. Please complete if applicable.

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**Signature of nominee:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
(Please print name)

\_\_\_\_\_  
Date

**Candidates are invited to supply a personal statement, of no more than 250 words in support of their candidature, to be circulated to members before the AGM.**

**Further information about the work of the Trustees, including the time commitment, is available from the Secretary.**