



THE FAVERSHAM SOCIETY
FOUNDED 1962
FLEUR DE LIS HERITAGE CENTRE
ESTABLISHED 1977

President: Richard Oldfield

Chairman: Professor Harold Goodwin

Dear Member

April 2018

Notice is hereby given that the 7th Annual General Meeting of the Faversham Society will be held on Tuesday 15 May 2018 at 7.00 pm at the Alexander Centre, Preston Street, Faversham ME13 8NZ.

AGENDA

1. Apologies for absence
2. Minutes of the Annual General Meeting 2017 and matters arising
3. Chair's Review and receipt of the Annual Report
4. Receipt of the Annual Accounts
5. Appointment of Independent Examiner
6. Election of Trustees
7. Election of Officers
8. Any other business
9. Date of next meeting

In accordance with the Society's Articles, all members have the right to attend and speak at the AGM, but only members with a minimum of three months' membership are entitled to vote.

If you are unable to attend the Annual General Meeting but wish for somebody else to vote on your behalf, please submit a completed proxy form.¹ Proxy forms, available from 27 April, to be returned by 7pm on the 11th May at the very latest.

Details of the publication and distribution of the papers for the AGM are in the Timetable: AGM and Elections 2018 published alongside this notice of the AGM

I look forward to seeing you at the meeting.

Yours sincerely

Janice West
Hon. Secretary

¹ Nomination forms are available from Jan West, c/o the Visitor Information Centre, 10/11 Preston Street, Faversham, Kent ME13 8NS, or by email:- lilymaywest@aol.com or by downloading from www.favershamsociety.info/2018-agm/S



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REVISED TIMETABLE: AGM AND ELECTIONS 2018

This announcement advises of the election process to fill four trustee vacancies on the board of the Faversham Society together with the officer posts.

Vacancies

Each trustee serves a three-year term. Three trustees' three-year terms come to an end at the conclusion of this year's AGM and one Trustee has resigned since the last AGM. There are therefore up to four vacancies to be filled, all for a term of three years.

Elections are also held annually at the AGM for the officer posts of chair, vice-chair, treasurer and honorary secretary.

Nominating a candidate as a trustee

If you wish to nominate someone or to stand as a trustee, a proposer, seconder and the nominee need to complete and submit a [Trustee Nomination Form by 4pm on 24 April](#). Forms may be submitted via either electronic (scanned copy) or hard copy methods. A fully subscribed member of the society may be proposed and seconded for election to the Board of Trustees by two other members of the society with the nominee's consent. The nominee, proposer and seconder should all have been members of the society for at least three months.

Nominating a candidate as an officer

If you wish to nominate someone or to stand as an officer on the Board of Trustees (ie chair, vice-chair, treasurer or honorary secretary), a proposer, seconder and the nominee need to [complete and submit an Officer Nomination Form](#) by 24 April, 2018. Forms may be submitted via either electronic (scanned copy) or hard copy methods. Note: As officers must be trustees, to nominate an individual who is not currently a trustee, a Trustee Nomination Form must also be submitted. All trustees are required to comply

with the Trustees' Code of Conduct, a copy of which is available on request from Jan West, hon secretary, or the Visitor Information Centre, 10/11 Preston Street, Faversham, Kent ME13 8NS.

Timetable

The elections will be conducted in accordance with the following timetable:

1 March, 2018 Nominations open

Nomination forms are available from Jan West c/o the Visitor Information Centre, 10/11 Preston Street, Faversham, Kent ME13 8NS or by email: lilymaywest@aol.com or by downloading from www.favershamsociety.info/2018-agm/

7pm, 24 April, 2018 Nominations close

30 March, 2018 Notice of Annual General Meeting is published in the April newsletter. All paid up members will receive a copy of by email or by post.

27 April, 2018 Candidates' details published along with the Minutes of 2017 AGM, 2017 Annual Report and Accounts, candidate's statements and Proxies.

Papers will be published online at www.favershamsociety.info/2018-agm/ and hard copies will be available in the Fleur and at the AGM. Details will also be in the May Newsletter published on 27 April and with the newsletters as they are hand delivered.

7pm, 11 May, 2018 Closing date for submission of proxy forms

7pm, 15 May, 2018 AGM
