



# THE FAVERSHAM SOCIETY

FOUNDED 1962

## FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262  
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

**Trustees:** Harold Goodwin (Chair), Jonathan Carey, Andrew Holden, Sophie Kemsley, Brian Kelsey, Pat Reid, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Janice West, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

**Vice-Presidents:** Jacqueline Hitchcock, Michael Frohnsdorff, Jenny Parry and Margaret Slythe

### **Minutes of the meeting of the Board of Trustees held on Tuesday, 23rd September 2019**

Present: DM (Chair), AH, JW, PR, GW, HW, AS, CW, LM, SK

#### **Part I**

Agenda Item	Minutes	Actions
<b>Apologies</b>	<ul style="list-style-type: none"><li>• HG, KB, JC, BK, TS</li></ul>	
<b>Declarations of interest</b>	<ul style="list-style-type: none"><li>• None</li></ul>	
<b>Minutes</b>	<ul style="list-style-type: none"><li>• The minutes were <b>approved</b>.</li></ul>	
<b>Matters arising</b>	<ul style="list-style-type: none"><li>• Literary Festival (KB): KB Is waiting for a reply from the organisers</li><li>• Board photos and brief bios: <a href="https://favershamsociety.org/trustees/9/15">https://favershamsociety.org/trustees/9/15</a>: Still five Trustees missing.</li><li>• Business Continuity Plan: AH has completed and submitted this piece of work. Board recorded their thanks to AH.</li><li>• Long Gallery (PR/HW): Work under way on this but no key updates since last meeting</li></ul>	Five Trustees to submit

	<ul style="list-style-type: none"> <li>● Doddington Exhibition 13-30 Dec (JW): Has initially been approved but is still a work in progress. JW has been asked whether funding is available.</li> <li>● FTC Consultation on Number 12: A meeting has been arranged between JW, HG and AH with FTC on 18/10/2019 at 2pm. Since the last discussion, a fourth idea has been suggested and is being floated as the favourite; this is the idea the venue takes a CIC format which The Society can still use for exhibitions.</li> <li>● Swale Migration Stories (DM): HG has sent the letter to Swale CVS offering our interest to support the project. The Board are still keen to have more information on the time commitment expected of volunteers.</li> </ul>	
<p><b>Committee Reports</b></p>	<p><b>Environment</b></p> <ul style="list-style-type: none"> <li>● Minutes reviewed. The meeting with Councillor Mike Whiting has been postponed.</li> </ul> <p><b>Museum</b></p> <ul style="list-style-type: none"> <li>● The Museum is still short of volunteers, particular on Sunday mornings. Opportunities have been featured in the newsletter and on social media.</li> <li>● Footfall in August was up from July, but not as high as August in other years. Grandparent Thursdays was acknowledged as one of the key reasons for the month's increase</li> <li>● HW has wondered whether or not weather has an impact on numbers, and observed that when the weather is particularly hot or particularly cold / wet, the Museum receives fewer visitors.</li> </ul>	

## Planning Committee

### Planning Applications:

- **Bramble Hall:** The recommendation for the refusal of Bramble Hall has been overturned and permission has now been granted.
- **Market Street:** There was some discussion over the ways the wording could be interpreted; it was clarified that we are not supporting this application because it does not sufficiently justify the works that would be done to the building.
- **Water Lane:** CW declared a conflict of interest. Generally the Society supports this application on the basis that it will help meet a housing need, however it has concerns over the possible impact of an increased number of construction vehicles on an already over-saturated road, particularly during the times of day when people are commuting to and from work / school. AS agreed to request a Construction Management Action Plan.
- **Oyster Bay House:** Owners of a garage with four open parking spaces to the East of Oyster Bay House have applied to build an astronomical observatory which will add two storeys to the garages. There was a mixed response to this; some feel it will add interest to the conservation area whereas others feel it will impinge the skyline. It was agreed that we should not respond to this application on the grounds of divided opinion.
- JW will attend the next meeting on 14<sup>th</sup> October
- The Board **approved** the Planning Committee minutes

### **GPC**

- Rules for Organisation Members: It was agreed that these should be acknowledged, but perhaps best suited as a 'future item' on the GPC agenda.
- Trustee Photographs: Some Trustee photos are still missing from the website and it was agreed that their names could be listed in the

	<p>interim. AS suggested that we use the Supporting Statements from the Trustee elections for the base of the biographies. The Board supported the idea that the webpage be printed out for the photos to be displayed in the Fleur.</p> <ul style="list-style-type: none"> <li>● Following comments that our opening hours appear incorrect online, JW has volunteered to check over the website for any errors and will also e-mail Faversham Town Council to confirm the correct details.</li> <li>● Membership is on the increase and we are now up to 943 members. LM asked whether there was a way to identify any trends within the demographics, as this could help us create a strategy to target more members and volunteers. JW agreed to ask Maria Newman whether this could be possible.</li> <li>● All new members (16) were approved by the Board.</li> </ul>	<p>JW to discuss with Maria Newman for any info on member demographics.</p>
<p><b>Cleve Hill (DM)</b></p>	<ul style="list-style-type: none"> <li>● An additional hearing had enabled a two hour hearing on the battery installations. A Swiss-French company were in attendance and it was observed that their practical experience in this matter was worryingly minimal in comparison to the scale of Cleve Hill.</li> <li>● The company advised that they had not yet been awarded the contract to deliver this work.</li> <li>● There was a good turnout at the meeting, of those who oppose the Cleve Hill development.</li> <li>● The agenda also picked up on a couple of other environmental issues including the biodiversity management plan, and footpaths, but no clear agreements were made.</li> <li>● The final hearing will take place on Thursday 26<sup>th</sup> September and from this date onwards submissions must be made in writing</li> <li>● The Faversham Society has made two further submissions for Deadline 5. All submissions are available on our website, with others</li> </ul>	

	<p>available on the Cleve Hill website</p> <ul style="list-style-type: none"> <li>• The enquiry will cease at the end of November from which point there will be three months to make a recommendation to the Secretary of State.</li> <li>• It was noted that there had been some good articles featured in the Faversham Eye about this development.</li> </ul>		
<b>Website Updating (JW)</b>	<ul style="list-style-type: none"> <li>• JW has kindly agreed to check over the website for any errors</li> </ul>		
<b>Conservation Area Appraisal (AS)</b>	<ul style="list-style-type: none"> <li>• AS attended the recent meeting with Simon Algar</li> <li>• Mike Baldock has asked that the Conservation Area statements are updated, and we discussed whether FS could support this process.</li> <li>• HG is due to speak with Simon Algar with regards to arranging a Members Meeting.</li> </ul>		
<b>Bridge &amp; Heritage Harbour (DM)</b>	<ul style="list-style-type: none"> <li>• No major updates on this</li> <li>• Paul Carter is stepping down as the leader of KCC and letters of regret have been sent. It is hoped that he will continue to demonstrate his support for the Bridge in his continuing role as a County Councillor.</li> <li>• An Update Report had been promised for September. Pressure is being maintained for this to be delivered. The technical group has yet to meet.</li> <li>• PR asked whether there were any updates on the town jetty. A marine surveyor has reviewed the jetty and advised the cost of repairs would amount to a few thousand pounds for the downstream decking and some tens of thousands for the upstream section. Brian Pain has made an offer to the council to support with funding this, however FTC have advised that they would need to receive a further two alternative estimates as per their policies and procedures. It was acknowledged that once repaired; mooring fees would help offset the costs of the repairs.</li> </ul>		
<b>East Kent Recycling</b>	<ul style="list-style-type: none"> <li>• Observations of how EKR are operating continues to be encouraged. The draft permit is available to be viewed – and comments can be submitted – on:</li> </ul> <p><a href="https://consult.environment-agency.gov.uk/psc/me13-7tx-east-kent-">https://consult.environment-agency.gov.uk/psc/me13-7tx-east-kent-</a></p>		

	recycling-limited-draft/		
<b>Traffic &amp; Pollution (CW)</b>	<ul style="list-style-type: none"> <li>• The Air Quality reports have highlighted that the sections between the Ashford Road / A2 and Crescent Road / East Street have higher pollution levels than anticipated due to queuing traffic.</li> <li>• CW has proposed that the Environment Committee looks at this in further detail. The aim is to influence KCC to have good or improved traffic management schemes. It was agreed that the Environment Committee will plot out a strategy which can be reported back to the Board.</li> <li>• CW would like to push for “walking buses” in the town. Growing publicity of traffic pollution may help this idea to gain popularity. CW is going to submit something for the Newsletter around this.</li> <li>• Mike Whiting has asked us for our views.</li> </ul>	Environment Committee to plot a strategy and report back to the Board.	
<b>Fire Safety (AH)</b>	<ul style="list-style-type: none"> <li>• AH has met with Paul Jessett. Paul has been encouraged to make sure that any concerns he has around fire safety are reported to the Board.</li> </ul>		
<b>Michael Maloney</b>	<ul style="list-style-type: none"> <li>• The most recent correspondence was reviewed and the Board agreed that their position on this matter had not changed.</li> </ul>		
<b>Use of Fleur Hall</b>	<ul style="list-style-type: none"> <li>• A family of 4 have requested to book the Hall every Sunday for a Pentecostal Church service. Music would be restricted to acoustic only. It was agreed that this was a matter that should be referred to the GPC for Linda Ireland to look at scheduling</li> </ul>	To be dealt with by GPC	
<b>Membership Rules (JW)</b>	<ul style="list-style-type: none"> <li>• Following the resignation of the only non-Swale concessionary member, it was proposed that we amend the membership rules so that those who are wholly or mainly dependent on state benefits can only apply for concessionary membership if they live in Swale.</li> <li>• The Board expressed concern that Faversham's close proximity to the Canterbury District border would make this amendment more difficult to implement, particularly at a time when the Society is looking to foster greater working relations with the Whitstable Society.</li> <li>• 6 attendees voted against the amendment and 3 voted in favour. It was agreed that the amendment should not be made.</li> </ul>		

<p><b>Committee Structures and ToRs</b></p> <p>Board's Delegation Powers (DM)</p> <p>b. Review of ToRs</p>	<ul style="list-style-type: none"> <li>• All ToRs have now been received except for that of the GPC, which is on the way.</li> <li>• <b>Standard Draft:</b> was approved subject to a typing error.</li> <li>• <b>Museum:</b> HW proposed to remove the word, "None" from Delegated Powers due to the fact that the Committee has a budget. It was discussed whether or not this should be classed as a delegated power.</li> <li>• <b>Planning:</b> AS proposed that the wording in section 5a, about "visual amenity, conservation and listed building issues" limits the remit of the Planning Committee and should be changed. DM advised that this had been agreed by the Board after considerable discussion, at a previous meeting. (Afternote: Minutes of the Meeting 16<sup>th</sup> April 2019 read, 'The Board agreed that planning consideration should be kept within the context of conservation and heritage')</li> </ul>	<p>Board to agree the most suitable wording of this and whether or not it should be considered a "delegated power".</p>
<p><b>PEEP (Publications, Education, Talks and Events)</b></p>	<ul style="list-style-type: none"> <li>• The minutes have been distributed and there was nothing further to add.</li> </ul>	
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• The Board approved 2 x £50 cash prizes to be awarded for the winners of the Graveney Marsh exhibition.</li> <li>• JW to contact Chris about the lift being left down at the Fleur Hall.</li> <li>• JW gave apologies for the next Board meeting</li> </ul>	
<p><b>Officers Report</b></p>	<p><b>Chair's Report</b></p>	

**NOTES:**

Part II

Agenda Item	Minutes	Actions
Confidential matters		

### Next Meetings

Date	Agenda
29 <sup>th</sup> October 2019	Board of Trustees
26 <sup>th</sup> November 2019	Board of Trustees
17 <sup>th</sup> December 2019 (if required)	Board of Trustees