



THE FAVERSHAM SOCIETY

FOUNDED 1962

FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

Trustees: Harold Goodwin (Chair), Jonathan Carey, Andrew Holden, Sophie Kemsley, Brian Kelsey, Pat Reid, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Janice West, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

Vice-Presidents: Jacqueline Hitchcock, Michael Frohnsdorff, Jenny Parry and Margaret Slythe

Minutes of the meeting of the Board of Trustees held on Tuesday, 29th October 2019

Present: HG (Chair), DM, AH, PR, JC, BK, TS, HW, AS, CW, LM, SK

Part I

Agenda Item	Minutes	Actions
Apologies	<ul style="list-style-type: none">KB, GW, JW	
Declarations of interest	<ul style="list-style-type: none">None	
Minutes	<ul style="list-style-type: none">The minutes were approved.	
Matters arising	<ul style="list-style-type: none">Literary Festival: HG has met with the coordinator. She will be working with Hugh Perks on writing a blog post. The Society will not host any of the events in 2020, as our venues are not big enough.Board photos and brief bios:	

	<p>https://favershamsociety.org/trustees/9/15: Still five Trustees missing. HG advised that these will now go up as they are.</p> <ul style="list-style-type: none"> • Long Gallery (PR/HW): Still work in progress. Giles Guthrie has agreed to do some work but has been unwell. HW is looking for a suitable professional to support this. BK pointed out that there are £750 in the Museum's Restricted Funds which could be used for the work. HW will meet with Rachel Baynton to discuss. HG pointed out that the poor lighting in the yard should be Giles' priority as it contravenes Health & Safety. • Doddington Exhibition 13-30 Dec (JW): This will be going ahead • Conservation Area Appraisal (HG): HG has been chasing Simon Algar for a date for this. 	
<p>Committee Reports</p>	<p>Environment</p> <ul style="list-style-type: none"> • The Board had a lengthy discussion about the request for support from the Abbey Neighbourhood Association proposal for improving vehicular passing and parking. The Board is aware that on-street parking and passing places are issues throughout the town including, for example, St Mary's, St John's, Ospringe Road, St Anne's, Abbey Street, Broomfield Rd and Reedland Crescent. With increased housing being demanded by central government in Faversham traffic pressure will increase, and parking will become increasingly difficult. The Society hopes that the proposed Neighbourhood Plan will address some of these issues, and produce guidelines for how residents can engage to develop solutions and have them implemented. The Society broadly supports all community initiatives to develop solutions; residents are generally those most knowledgeable about the issues and most likely to be impacted by proposed changes. • Matthew Hatchwell's Heritage Talk: 28th October – this event was well 	

received and has helped to raise the Society's profile.

Museum

The Minutes have yet to be published however HW advised the following:

- Chris Wootton has provided an update to the Arthur Percival collection.
- The Museum has had a lower than usual attendance throughout the year and the Committee is looking at ways that this can be improved. Ideas include better signage at the front and increased leaflets and exhibitions. We are still awaiting a mentor from South East Museums.

Planning Committee

- The Committee is looking for a new secretary following the resignation of Janet Turner in the role.

Planning Applications:

- **Nash Farm Cottages:** The Committee's position on this was approved.
- **Abbey Road Garages:** HW declared a conflict of interest. The Committee's position on this was approved
- **St Catherine's Church:** The Committee's position on this was approved, that the camera's be painted in a way to blend in with the fabric of the historic building.
- **Sidings Close:** The Committee's position on this was approved.
- **66 Preston Street:** The Committee's position on this should be stronger and we should object to the design of the junction.
- The Board **approved** the Planning Committee minutes

GPC

- The Society is on the edge of a crisis regarding the number of

	<p>volunteers we have.</p> <ul style="list-style-type: none"> • There needs to be a review on the current flow of people through the buildings and business. It was identified that there should be a sub-committee of three Trustees to do this. • JC & AH will take an initial look at this issue and report back at the next meeting. • The names of all new members were read out and agreed. It was agreed that these names should not be included in the Minutes on the grounds of GDPR, as the Minutes will be published on the website. • Business Continuity (AH): Paul Jessett will attend the Kent Fire and Rescue training course and then complete a subsequent exam / accreditation. • The Society does not have a record of who does and doesn't have keys. HG has advised that we must change the locks and then set-up a more robust way of recording this information from now on. 			JC to take an initial look at the issue
Q3 Financial Report (BK)	<ul style="list-style-type: none"> • The figures are looking healthy. There is a cash surplus of £18,000 compared to the budgeted figure of £4,500. The success of the second-hand bookshop has played a key role in this, making £16,000 so far this year. Online sales have been very successful. • BK has suggested that we make a donation of £500 to the Christmas Light volunteers. This was agreed. The Christmas lights are a core part of Faversham's living cultural heritage. • BK has also met with Chris Williams to suggest a joint venture with the Woodland Trust that could identify where best to plant new trees. HG advised that Chris Williams has since discovered that there are around a dozen groups planting trees in the town, so ideally they should all look at this together. The idea was agreed in principle. 			
Cleve Hill (DM HG)	<ul style="list-style-type: none"> • All points have now been raised. HG and DM will meet to summarise the issues in order to make our final recommendation. 			
Housing (HG)	<ul style="list-style-type: none"> • This is going to be an increased issue next year and the Society must prepare itself for it. • 			

<p>Chair's Report (HG)</p>	<ul style="list-style-type: none"> ● Old Gate Road: The gate is in a perilous condition and there is uncertainty over who owns it. The Land Registry documents suggest there is no owner. JC has taken a look at it and advised that is part of an early 17th century boundary wall. The re-pointing could cost around £10,000 to repair. It was agreed that the land registry needs to be pursued to continue to try and identify the owner. ● Andersons: Anderson have asked if we wish to visit the Ham Road site. JC, AS, DM and LM would all be interested to attend. ● Boss 10:00 on 9th November: FTC will now be funding this. TS to speak to Adam Fennell with regards to the installation. It was agreed that it would be good for somebody from the Society to be in attendance to cut the ribbon 	<p>TS to speak with Adam Fennell</p>
<p>No. 12 (HG AH)</p>	<ul style="list-style-type: none"> ● The clear front-runner is now Option 4: for number 12 to be used by a range of Community groups. There will be a public meeting on the 7th November to discuss this. 	
<p>Fleur Roof (JC)</p>	<ul style="list-style-type: none"> ● JC still awaiting quotes. South East Builders have supplied a realistic price. 	
<p>Open House 5/6 July and 11/12 July (HG JC)</p>	<ul style="list-style-type: none"> ● Moyra and Helen are looking to step down following the success of the 50th anniversary. They are happy to help generate and comment on future ideas, but do not want to be involved with the organising of the event. The issue of insurance faced by the existing format of Open House is proving insurmountable. ● It is important that we have an idea of how to progress by the Thank You Evening on the 6th November. ● It has been suggested that the name be changed to 'Open Faversham' and that it should run across two weekends that focus on specific parts of the town's history and heritage. One of these could be the coming of the railway, and the other could be around gunpowder works. It is hoped that this will help to engage youth whilst ensuring that the memory of this vital part of history is not lost. ● HG asked the Board's permission to buy flowers to present to Moyra, Helen at the Thank You evening. This was approved. 	
<p>Website Updating (HG)</p>	<ul style="list-style-type: none"> ● SK has been working on this but we still need more volunteers. 	

Bridge and Heritage Harbour (DM)	<ul style="list-style-type: none"> Steady progress towards an opening bridge is being made and Paul Carter's update was a positive one. Pressure has resulted in a more itemised breakdown of possible costs. There are concerns over the suggestion within the update that the existing bridge could be repaired. A letter has been sent in response to this. The likely timescale of the start of the work is the beginning of 2021. Communication with them is best levelled through KCC. 	
Traffic and Pollution (CW)	<ul style="list-style-type: none"> There will be a meeting – on 30.10.2019 – with the mid Kent environment authority. They are looking to extend the size of their pollution monitoring area. UKC will be present at the meeting and CW asked for the Board's approval with travel and lunch expenses. This was approved. Transport for the South East is looking to become the coordinating body for transport across the region. This initiative is being driven by leaders and Cabinet members in the face of Brexit and climate change. CW will discuss with the Environment Committee. 	
ToR GPC	<ul style="list-style-type: none"> The section titled 'Access to Meetings' was rejected on the grounds that any Trustee is able to attend GPC Meetings. The wording will be reflected to amend this 	GPC
PEEP (Publications, Education, Talks and Events)	<ul style="list-style-type: none"> The next meeting is due to take place on the 26th November. 	
AOB	<ul style="list-style-type: none"> 	

Next Meetings

Date	Agenda
26 th November 2019	Board of Trustees
17 th December 2019	Board of Trustees if necessary
28 th January 2019	Board of Trustees