



# THE FAVERSHAM SOCIETY

FOUNDED 1962

## FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262  
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

**Trustees:** Harold Goodwin (Chair), Jonathan Carey, Andrew Holden, Sophie Kemsley, Brian Kelsey, Pat Reid, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Janice West, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

### **Minutes of the meeting of the Board of Trustees held in virtual format on Tuesday 31<sup>st</sup> March 2020**

Participating: HG, KB, JC, AS, JW, HW, PR, SK, CW, DM, BK

#### **Part I**

Agenda Item	Minutes	Actions
<b>Apologies</b>	<ul style="list-style-type: none"><li>•</li></ul>	
<b>Declarations of interest</b>	<ul style="list-style-type: none"><li>• None</li></ul>	
<b>Minutes</b>	<ul style="list-style-type: none"><li>• AS raised that in the Traffic and pollution section, para 3 a correction is needed to reference to AS referring to a crossing at North Lane. This is in the Faversham Creek Streetscape Strategy</li><li>• Pending this amendment, the minutes were <b>approved</b></li></ul>	
<b>Matters arising</b>	<ol style="list-style-type: none"><li><b>Policy Review</b> – There will be a report at April's Board meeting</li><li><b>Swale Heritage Day</b> – this has been postponed to 7<sup>th</sup> November. All bookings and commitments have been rolled over.</li></ol>	

<p><b>Committee Reports</b></p>	<p><b>Environment</b></p> <ul style="list-style-type: none"> <li>• Has not met</li> </ul> <p><b>Museum</b></p> <ul style="list-style-type: none"> <li>• The Board noted the Museum Committee minutes.</li> </ul> <p><b>Planning Committee</b></p> <ul style="list-style-type: none"> <li>• AS raised that the Almshouses Trees application has now been determined.</li> <li>• AS also raised an error in the spelling of her name in the minutes.</li> <li>• Pending this amendment, the <b>Planning Committee minutes were approved in full by the Board.</b></li> <li>• The planning committee will be meeting online next time as well around April 20th with a three-day window for members to look up the applications if they haven't already looked at any on the Swale website. Ann will include the whole Board in this process so as to smooth decision making. JC would like to be included in the three day window.</li> </ul> <p><b>GPC</b></p> <ul style="list-style-type: none"> <li>• HG suggested that the Society write to all booked exhibitors to say that the Fleur is closed until August 1<sup>st</sup> apologising for the withdrawal of the facility and asking if they would like a booking in 2021. It was also proposed that the Society write to all post-Sept 1<sup>st</sup> bookings asking if they wish us to keep their booking live but making no promise to open. Additionally the Board was informed there will be no Christmas bric-à-brac market this year. <b>The Board approved all of these proposals</b></li> </ul> <p><b>PEEP</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<ul style="list-style-type: none"> <li>• Has not met</li> </ul>	
<b>Finances</b>	<ul style="list-style-type: none"> <li>• The Society has healthy reserves. There will be no income from Open Houses or Open Gardens this year, and projected income from the Hall, VIC and bookshop will be significantly lower. Wendy is still operating the online bookshop with income of c. £100pw. The Board <b>thanked</b> Wendy for her tremendous effort during this challenging time.</li> <li>• HG proposed the Board review finances at the July Board meeting including half year management accounts to Q2. The Board <b>approved</b> this proposal.</li> </ul>	
<b>AGM</b>	<ul style="list-style-type: none"> <li>• HG raised that the AGM is postponed to 24<sup>th</sup> September. JW asked whether this was accurate as she understood it to be 14<sup>th</sup> September. HG reported that it is correct to accommodate our speaker</li> <li>• John SP Butler will speak</li> <li>• The Chair and Vice-Chair and retiring directors remain in post. Accounts are with the Independent Examiners</li> <li>• We need to continue to produce the Annual Report for distribution by May. KB confirmed she is working on the draft report. AS questioned whether this now needed to be distributed in May, and asked how long prior to the AGM the report needs to be published.</li> <li>• The Assembly Rooms not yet booked. JC suggested prioritising this booking as the Assembly Rooms might experience high volumes of booking requests for post-lockdown rescheduled events.</li> </ul>	Now booked
<b>Organisational Membership policy paper</b>	<ul style="list-style-type: none"> <li>• JC submitted minor amendments to the Organisational Policy paper and PR suggested that organisational membership should be carefully monitored. The amendments were accepted.</li> <li>• AS raised concerns about conflicts of interest in relation to planning with organisational members.</li> <li>• The paper was <b>approved</b> by the Board.</li> <li>• Organisational membership fees will be discussed at the April Board Meeting</li> </ul>	

<b>Events</b>	<ul style="list-style-type: none"> <li>• No decision has yet been made on the VE Day contribution. HG will consult with Simon Rowlands.</li> <li>• No decision has been made on Dunkirk</li> <li>• Welcome to Faversham event has been postponed.</li> </ul>	
<b>Cleve Hill</b>	<ul style="list-style-type: none"> <li>• The public meeting on March 30<sup>th</sup> has been cancelled.</li> <li>• We have secured the support of the Newton Place Practice, and they have written to the Secretary of State – the <a href="#">letter is on our site</a></li> <li>• Leaflets have been delivered door to door to 7,000 households. This has now ceased The petition has reached 1, 002</li> <li>• Our priority now is to push forward using social media, encouraging people to sign the petition and to write to the Secretary of State. DM &amp; HG working on draft letter content.</li> <li>• <b>Please will you redouble your efforts to get signatures on the petition remembering that this is a national precedent issue and write to the Secretary of State.</b> <a href="https://favershamsociety.org/cleve-hill/">https://favershamsociety.org/cleve-hill/</a></li> </ul>	
<b>Open Gardens</b>	<ul style="list-style-type: none"> <li>• It is increasingly clear that Open Gardens will not happen this year. There is an idea emerging of a commemorative album “Faversham Gardens in the Year of the Plague.”</li> <li>• HG proposed that the Society support this with input from Kerry our website manager, with a budget limit of £500. The Board <b>approved</b>.</li> </ul>	
<b>July Festivals</b>	<ul style="list-style-type: none"> <li>• The Hop Festival has been <a href="#">cancelled for 2020</a></li> <li>• HG confirmed that the cancellation of the Food Festival will follow shortly.</li> <li>• In the current circumstances, HG proposed that we must abandon our efforts to launch the July Festivals this year postponing the launch to July 2021. The Board <b>approved</b> this plan. HG added that that this is particularly frustrating because support and programme</li> </ul>	

	were building nicely.	
<b>Emerging Campaigns</b>	<ul style="list-style-type: none"> <li>• HG is beginning to work with colleagues on two new initiatives to conserve and reuse two Faversham heritage sites. More to follow, but the November 7<sup>th</sup> Swale Heritage Fair/Conference is an opportunity not to be missed - TS Hazard &amp; the Engine Sheds. HG invited the Board to email specific ideas.</li> <li>• AS requested more information on this.</li> </ul>	
<b>Good News</b>	<ul style="list-style-type: none"> <li>• Pollock Archive stage 2 bid being prepared – HG is currently leading for the Society on this</li> <li>• Elvers – great coverage <a href="#">here</a></li> <li>• Swale Migration Project this is now funded more to follow once we have been able to meet. PR expressed interest in being involved in this.</li> </ul>	
<b>AOB</b>	<ul style="list-style-type: none"> <li>• SK raised her wish to discuss external communications during the period of COVID 19 and lockdown.</li> <li>• Note from SK: “Whilst we are all in isolation our online communications on the website / social media have an even more important role than usual and I would welcome an opportunity to hear ideas about the sort of content we wish to be promoting in the absence of events and services. Cleve Hill is the obvious one for now but it would be good to have any other suggestions and if possible some sort of Zoom / e-mail based discussion in place of the PEEP meeting.”</li> </ul>	
<b>Officers Report</b>	<b>Chair’s Report</b>	

**NOTES:**

Part II

Agenda Item	Minutes	Actions
Confidential matters		

**Next Meetings**

Date	Agenda
28 <sup>th</sup> April	Board of Trustees
26 <sup>th</sup> May	Board of Trustees

**Future Business**