



THE FAVERSHAM SOCIETY

FOUNDED 1962

FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

Trustees: Harold Goodwin (Chair), Jonathan Carey, Andrew Holden, Sophie Kemsley, Brian Kelsey, Pat Reid, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Janice West, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

Minutes of the meeting of the Board of Trustees held on Tuesday, 30th June 2020

Present: HG, AS, JW, JC, HW, DM, CW, BK, AH, SK, KB, LM

Part I

Agenda Item	Minutes	Actions
Apologies	<ul style="list-style-type: none">PR, TS,	
Declarations of interest	<ul style="list-style-type: none">	
Minutes	<ul style="list-style-type: none">JW proposed, CW and HW seconded. The minutes were approved.	
Matters arising and AOB	<ul style="list-style-type: none">Organisational member fees: The majority voted in favour of option 3 – a staggered membership fee for organisational members.Roof/Works/Boiler: We started work on the roof of No.12 just over a week ago. The front and back roof have both been stripped	<ul style="list-style-type: none">HG and KB to draft complaint response and offer a meeting

	<p>and re-covered in felt and new insulation and batons. The lead has been renewed. A hold up has been caused by the removal of weatherboarding and are now waiting for replacement to be delivered. The North-East chimney has a gap which had been filled with plywood and weatherboarding and that will need to be fixed properly. JC has also been to source a new chimney pot. JC advised that we may need the contingency fund.</p> <ul style="list-style-type: none"> • A door has been knocked into the wall at the back of the bookshop to create an effective fire escape, as flammable liquids are now in the shop. JC explained this did not require listed building consent. • AH asked the total cost. It is currently £18k with JC advising another 25% will be needed. • JW informed the board that the VIC boiler has been replaced and the others have been serviced. The boiler in the flat at no.11 has failed and has been replaced. Electrical work also needs to be carried out in the flat in order to obtain the electrical certificate. • HG raised the letter of complaint that the Society has received largely with respect to the building work. JW raised that we have only had issues with two of the neighbours in Gatefield Lane, but HG recognised that we did omit to inform neighbours of the building work. Significant discussion took place as to the adequate response, particularly regarding time at which work can take place on site that creates significant noise. It was agreed that HG and KB will work on a draft letter to the Gatefield neighbours and offer of a meeting. • 20s Plenty: HG proposed publishing the letter we sent to the Mayor after the last Board meeting. The Board agreed. 	
<p>Committee Reports</p>	<p>Environment</p> <ul style="list-style-type: none"> • All items to be discussed later in agenda. 	<p>A</p>

Museum

- Has not met

Planning Committee

Correspondence:

- **Sheldwich Lees:** There is an ongoing conversation with the planning officer on this application
- **Neighbourhood Plan:** AS recommends the Society comment on the boundaries. HG asked why we should comment when the Town Council is already aware of the issues. JC suggested truncating the statement to express disappointment that the boundaries cannot take account of other areas. **The Board voted against submitting comment.**

Listed Building Consent

- 2-3 Court St: The Society is still awaiting an answer.

Planning applications

- Land adjacent to Faversham Station: The Board **approved the position**
- 18 Fielding St: the issue of Chris Oswald Jones submitting comments in a personal capacity and on behalf of the Society, and whether it causes confusion with Swale or with residents. The Board **approved** the position with regards to the Society's comments now coming from HG
- Whitstable Road: The Board **approved** this position
- 87 Ospringe Road: JC disagreed with the Planning Committee's position. The Board **approved** the Planning Committee's position.
- 6 Saxon Road: The Board **approved** the position

	<ul style="list-style-type: none"> • Nash Court: The Board approved the position • Conyer: There is a policy of Swale on Brownfield sites – if sites have strong biodiversity it counts against presumption of permission being granted. HG suggested that we push for the site to be put into trust. <p>GPC</p> <ul style="list-style-type: none"> • Has not met • Membership report was agreed <p>PEEP</p> <ul style="list-style-type: none"> • Has not met 	
Policies	<ul style="list-style-type: none"> • .This discussion will be postponed to the next Board meeting. Any comments in the meantime should be sent directly to AH. 	
AGM	<ul style="list-style-type: none"> • HG will amend the dates of the AGM and it will go out in the next newsletter. • PR is not standing again. JC and HG will be up for re-election. • Richard Oldfield and HG have agreed that we should run a hybrid AGM – physical and online. 	
Annual Report	<ul style="list-style-type: none"> • This is now complete. AH raised two typos. • Pg 5: Grandparents' Thursday • Pg 5/9 & pg 15: six properties – open houses 	<ul style="list-style-type: none"> • KB to make small edits and re-send to HG.
Post-COVID	<ul style="list-style-type: none"> • Second-hand Bookshop & fire escape: this is now open and is being managed well. • Curators: People are requesting to come back to do curatorial work. HW presented a paper. HW will finalise the document for the next Board meeting with the accompanying guidance. • VIC: The VIC will need a safe operating procedure. A traffic light will be in the window for a one-way door. JW is meeting with 	

	<p>Christine Smith on Thursday to assess the screens.</p> <ul style="list-style-type: none"> • The issue of on-call people for the alarm systems. JC and JW proposed that we pay someone to do this. AH has suggested he will help JW look into organisations that provide this service. • Museum: HG suggested that the museum is not ready to be opened to the public at present. HW suggested that we need a list of issues that we cannot address at present due to COVID restrictions. 	
Migration Stories	<ul style="list-style-type: none"> • HG proposed that we assist by agreeing to take part and allowing filming. • JW suggested that Sue Davidson can give access to the museum. 	
Cleve Hill	<ul style="list-style-type: none"> • The decision of the examiners approved the Cleve Hill development. • An examination of whether judicial review is a possibility is taking place. • DM suggested that the Society's efforts should now be on mitigating the impact. • The Board thanked DM, HG and Matthew Hatchwell for their efforts in relation to our campaign. • The Board approved delegating the continuation of the Society's work on Cleve Hill to HG and DM. 	
Neighbourhood Plan	<ul style="list-style-type: none"> • There is no significant update. The site assessments that the Society is undertaking for the Swale Local Plan will be used for the Neighbourhood Plan as well. • The housing needs assessment has had a strong response. • There is a process agreed for moving forward on site assessments, 	

	<p>and there is optimism for a formal consultation in September.</p> <ul style="list-style-type: none"> • There is also work ongoing on community assets • LM asked whether the Community Land Trust will publish the housing needs assessment survey report. HG confirmed it will be published. 	
Sharing site plan with members	<ul style="list-style-type: none"> • HG proposed that site assessments done through the SHLAA working groups be published for consultation. KB agreed to edit the papers for publication. 	KB will assist with editing the site assessments.
War Memorial Letter from Mike Cosgrove	<ul style="list-style-type: none"> • AS objected to the proposal and questioned whether it is the Society's role. • JC and HG disagreed with AS' position and suggested that we should move ahead with the proposal. JC committed to researching the appropriate paint to use and bring the proposal to the next meeting. 	
TS Hazard and Engine Sheds	<ul style="list-style-type: none"> • DM raised this is an incredibly important heritage asset for the town. LM agreed that it is important its future is assured. HG said he will report on this at the AGM. DM raised that one idea that has been floated is that it could be used for a Cinque Ports museum, an entry point to the Cinque Ports. • HG has been asked his view of the engine mechanism from the old swing bridge. There is a view that this is an important historical artefact. DM raised that the means to restore it should be found. HG asked whether DM will raise that discussion with the Creek Trust. • The Engine Sheds – HG proposed that the Society take the position that we would like the engine shed to be restored. The Board agreed. 	
Stone Chapel	<ul style="list-style-type: none"> • JC will raise again with Giles whether he'll be happy to look at this. • JW said she's happy to look at it, but English Heritage want weekly or monthly reports. JW suggested she would be happy if Giles took over. 	

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NOTES:

Part II

Agenda Item	Minutes	Actions
Confidential matters		

Next Meetings

Date	Agenda
28 th July	Board of Trustees