



# THE FAVERSHAM SOCIETY

FOUNDED 1962

## FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262  
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

**Trustees:** Harold Goodwin (Chair), Jonathan Carey, Matthew Hatchwell, Mike Henderson, Andrew Holden, Sophie Kemsley, Brian Kelsey, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

### **Minutes of the meeting of the Board of Trustees held on Tuesday, 29<sup>th</sup> September 2020**

Present: HG, KB, DM, MHe, AS, BK, SK, AH, CW, JC, LM, HW, TS

#### **Part I**

Agenda Item	Minutes	Actions
<b>Apologies</b>	<ul style="list-style-type: none"><li>MHa,</li></ul>	
<b>Declarations of interest</b>	<ul style="list-style-type: none"><li>None</li><li>HG welcomed MHe to the Board of Trustees</li></ul>	
<b>Minutes</b>	<ul style="list-style-type: none"><li>The minutes were proposed by CW and seconded by AH. The minutes were <b>approved</b>.</li></ul>	
<b>Matters arising</b>	<ol style="list-style-type: none"><li>Manston. CW has worked on this and HG has registered as part of the consultation process.</li><li>War Memorial. Mike Cosgrove has sent us a reply to the Society. AS</li></ol>	<ul style="list-style-type: none"><li></li></ul>

	<p>said the compromise is more acceptable than painting. JC said he does not understand why maintenance was not part of the original budget. DM suggested that the War Memorial Committee does not appear to be asking the Society to take responsibility for the cleaning. HG will respond saying that the Society is pleased the memorial will be being cleaned.</p> <p>c. Arthur's Bench: Jan West is assisting with this.</p> <p>d. Future Meetings Lynn Newton Nov 24<sup>th</sup>: She will attend the first 20 minutes of the next Board meeting. She is important to the Society's funding. MHe raised that the cabinet member will also be ultimately responsible for budget. HG suggested we meet Lynn before approaching more senior people. MHe suggested Lynn can advise on who is best to approach in cabinet.</p> <p>e. HW raised that Bob Geldof's pond is gaining media attention. FSARG had offered to assist, but the site is too big, so the situation is unclear. The Society's position that an archaeological dig is necessary.</p>	
<p><b>Committee Reports</b></p>	<p><b>Environment</b></p> <ul style="list-style-type: none"> <li>• Has not met</li> </ul> <p><b>Museum</b></p> <ul style="list-style-type: none"> <li>• The museum is opening two days a week for curating and administrative work but not to the public. No more than six volunteers are present at any time. HW is starting a discussion paper about opening the museum to the public and what measures will be necessary.</li> <li>• The Society has been asked to give copyright on an image – HW explained we have a digital image order form we can send. The fee would be £100. The Board <b>approved</b> this approach.</li> </ul> <p><b>Planning Committee</b></p> <p>The Planning Minutes raised that letters are not reaching AS from the Fleur address. HG suggested the Planning Committee should resolve</p>	<ul style="list-style-type: none"> <li>• HW to organise digital order form for copyright request</li> <li>• SK to look into online event booking arrangements</li> <li>• KB, MHe and DM to draft copy for a town-wide leaflet drop</li> </ul>

this issue itself, but the Board is resolute in its decision that the post needs to go to the Fleur.

The White House at Oare Road: The position was **approved** by the Board

Capel Road: The Board **approved** this position. JC raised whether we need to be stronger in our objections to UPVC windows in the conservation area. MHe agreed that the Society should take up with Swale that enforcement is not strong enough. It was agreed that a letter to Swale should be composed that outlines examples where the council has failed with enforcements. HG countered that we should do this via the neighbourhood plan, with supporting evidence of photos for Article 4. MHe suggested that this is a separate issue from the Neighbourhood Plan and should be treated as such. JC agreed and suggested a letter to Swale is necessary.

Faversham Showground: the Board **approved** this position.

Maltings, Abbey Street: The Board **approved** this position

Provender Mill: The Board **approved** this position

Building 1, Standard Quay: A variety of views were expressed about this application. There was **unanimous support** at Board for strongly objecting to the allocation of car parking spaces only. The Board **approved** that the Planning Committee include that we would be concerned by any future proposal for parking.

Oyster Bay House: **The Board asked that this is changed to strong support for the proposal and educational potential is highlighted**

Stone St Garage: The Board **agreed** to the position with the omission of the comment on private parking.

Cross Lane: **The Board decided that no comment should be made.**

Whitstable Road: The Board decided that no comment should be made.

Jubilee Way: The Board agreed the position.

Saxon Road: The Board agreed the position

**PEEP**

- Has not met

**AGM**

- The Board gave unanimously positive feedback about the AGM, and in particular attendance levels.
- LM suggested that using online technology can extend the Society's reach further in future and we should consider this in the long term. This was demonstrated by attendees from across the country.
- HW suggested if this format continues, we should ask for questions in advance.
- CW said that he would like to explore how we can continue to use Zoom or other technologies to gain more engagement with all events. DM agreed. MHe also suggested that when we can have in person AGMs we also have a Zoom facility.
- HG said that online events are possible in terms of technology but we would need a volunteer to organise it. SK agreed to look into what the undertaking would constitute.
- AH said that once we've scoped the undertaking we could advertise for people to do this.
- HG raised the falling membership issue and proposed that we obtain a list from the membership secretary and contact those whose membership has lapsed and ask them to re-join. CW asked whether we can get any demographic profile of lapsed members to understand more about whether there are trends.

	<ul style="list-style-type: none"> <li>• DM also raised that we need plans as to how we recruit new members, and try and get newcomers and existing residents more involved. The idea of a town-wide leaflet drop was discussed in detail. MHe and KB agreed to help with design and copy, and DM agreed to assist.</li> <li>• MHe also suggested he would be happy to approach contacts to discuss their areas of interest.</li> </ul> <p><b>GPC</b></p> <ul style="list-style-type: none"> <li>• Has not met</li> <li>• The membership report was <b>approved</b></li> <li>• <b>Geoff Sandford:</b> Geoff has moved ahead and purchased 150 of the CDs of Our Beautiful Town. The <b>Board approved</b> a plan to purchase 75 of these.</li> <li>• <b>Banking:</b> BK is working with Jan West to change banking to NatWest. The Board <b>approved</b> this. The current mandate for signing of cheques is out of date. BK is proposing that he and Jan remain as signatories, and add AH to the list of signatories as a back up. The Board <b>approved</b> AH as an additional signatories.</li> </ul>	
<ul style="list-style-type: none"> <li>• Opening of the Fleur - neighbours</li> </ul>	<ul style="list-style-type: none"> <li>• The Board conveyed their thanks to Christine Smith for everything she contributes.</li> <li>• 8am – 7pm core hours of the Society is <b>agreed</b></li> <li>• KB also raised that the Society is not aware of where all the keys to our buildings are.</li> <li>• DM raised that we need to make clear to volunteers that any use of the buildings should not create noise that impacts neighbours.</li> <li>• DM also agreed that a new key holder list should be drawn up and the locks changed for the building</li> <li>• AH suggested that we need to understand whether new keys could be copied.</li> <li>• HW agreed the situation needs to be addressed and a keypad might be a good system so change is possible,</li> </ul>	<p>JC and HG to draft proposals for new key arrangements</p>

	<ul style="list-style-type: none"> <li>• JC suggested there are lots of solutions to ensure keys can't be changed.</li> <li>• MHe suggested key pad access codes could be shared, and that locks where keys cannot be copied might be the answer.</li> <li>• JC and HG will come back to the Board with a recommendation.</li> </ul>	
<b>Buildings Surveying and Alarm</b>	<ul style="list-style-type: none"> <li>• AH suggests that alarms may have been going off as the sensors lose signal. JC Lock has advised hard wiring to ensure no more false alarms.</li> <li>• HW raised that the office alarm has also been going off, and AH explained this is a related issue.</li> <li>• The Board approved this action.</li> <li>• JC and Ah had been asked to look at space in the building, but the drawings have been inadequate. Therefore, it is proposed that new drawings are commissioned. The Board unanimously <b>approved</b> the spend associated with commissioning these drawings.</li> </ul>	
<b>Succession Planning</b>	<ul style="list-style-type: none"> <li>• This was moved to the next Board Meeting</li> </ul>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>• This item was moved to the next Board meeting</li> </ul>	
<b>Heritage Quarters</b>	<ul style="list-style-type: none"> <li>• Progress is being made on Hazard, the boxing club, and town quay, and a meeting is being sought with Swale.</li> <li>• There is momentum building behind creating a heritage site at the Engine Sheds and HG is bringing a group together.</li> <li>•</li> </ul>	

<b>John Whyman Bequest</b>	<ul style="list-style-type: none"> <li>• A letter has been received from John Whyman offering the Society his library. The library is of antiquarian books on the history of Kent and JC proposed we receive them gratefully.</li> <li>• He has asked as a condition that they are kept together, and that the Society pays for transport from Spain.</li> <li>• HW asked to see the list and will discuss with JC.</li> <li>• DM suggested we look into this further before taking the bequest.</li> <li>• JC suggested that where the library is kept is a separate issue from whether we take the bequest.</li> <li>• MHe suggested we accept the gift in principle and ask for time to plan how we proceed.</li> <li>• <b>The Board voted in favour of accepting the donation.</b></li> </ul>	
<b>Neighbourhood Plan</b>	<ul style="list-style-type: none"> <li>• There has been no negative feedback on the exhibition.</li> </ul>	
<b>Jewellery Treasure Trove</b>	<ul style="list-style-type: none"> <li>• HW and DM raised that there is not enough information in the proposal.</li> <li>• The Board <b>agreed</b> that the price should be requested.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>AOB</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>Officers Report</b>	<b>Chair's Report</b>	

**NOTES:**

Part II

Agenda Item	Minutes	Actions
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Confidential matters		
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### Next Meetings

Date	Agenda
27 <sup>th</sup> October 2020	Board of Trustees

### Future Business