



# THE FAVERSHAM SOCIETY

FOUNDED 1962

## FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262  
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

**Trustees:** Harold Goodwin (Chair), Jonathan Carey, Matthew Hatchwell, Andrew Holden, Sophie Kemsley, Brian Kelsey, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

### **Minutes of the meeting of the Board of Trustees held on Tuesday, 25<sup>th</sup> May 2021**

Present: HG, KB, TS, DM, AS, HW, SK, MHa, BK, LM, AH, JC, CW

#### **Part I**

Agenda Item	Minutes	Actions
<b>Apologies</b>	<ul style="list-style-type: none"><li>MHe has resigned from the Board in light of his election to Faversham Town Council. The Board thanked him for his service to the Board.</li></ul>	
<b>Declarations of Interest</b>	<ul style="list-style-type: none"><li>None</li></ul>	
<b>Minutes</b>	<ul style="list-style-type: none"><li>The minutes were proposed by MHa and seconded by AH. The minutes <b>approved.</b></li></ul>	
<b>Matters arising</b>	<ol style="list-style-type: none"><li>English Tourism Week was postponed due to COVID restrictions on attendance. It will be rescheduled.</li></ol>	
<b>Committee Reports</b>	<b>Board Standing Committee</b>	<ul style="list-style-type: none"><li></li></ul>

	<ul style="list-style-type: none"> <li>- KB updated the Board on the Standing Committee report. Issues of note were the resignation of the Membership Secretary and that a meeting will be held for members and volunteers to discuss the VIC move and Fleur space. HW asked if volunteer managers could be kept up to date as some volunteers are not members.</li> </ul> <p><b>Museum</b></p> <ul style="list-style-type: none"> <li>• Minutes attached. HW updated on a productive meeting about the VIC move and museum space. Anthony Millet is going to take on the volunteer manager role at the museum. <b>The Board thanked him.</b></li> </ul> <p><b>PEEP</b></p> <ul style="list-style-type: none"> <li>• Has not met</li> </ul> <p><b>GPC</b></p> <ul style="list-style-type: none"> <li>• <b>Has not met</b></li> <li>• <b>Planning</b></li> <li>• Revisions for 45 houses at Perry Court – this has improved the situation for the farmhouse and listed oasts. KCC have asked for infrastructure contributions and it will return to Committee at Swale in future.</li> <li>• Norman Road: The Board agreed to the FSPC position</li> <li>• Crouch Cottages: The Board agreed the FSPC position</li> <li>• Selling Primary School: The Board agreed the FSPC position</li> <li>• 15 West Street: The Board agreed the FSPC position</li> <li>• Priory Row: The Board agreed the FSPC position. AS declared that she is a nearby neighbour to the property.</li> <li>• Sycamore Lodge: The Board agreed the FSPC position.</li> <li>• 114 West Street: The Board agreed the FSPC position.</li> <li>• The Board approved the Planning Committee Minutes in full.</li> </ul>	
<b>Finances</b>	<ul style="list-style-type: none"> <li>• BK gave a financial update. The Society has broken even in Q1 which is positive in the current economic climate.</li> </ul>	

	<ul style="list-style-type: none"> <li>• There has been a significant legacy donation of £16,000 which has been allocated to a designated fund - as detailed in the finance committee minutes.</li> <li>• A budget for the VIC move has been set. There will be a saving of £6,000 a year on Gatefield Lane, and that will self-finance the original cost of the move in four years. Detailed costs and plans will be drawn up imminently.</li> <li>• HW asked whether a similar budgeting process will be undertaken for changes to Preston Street buildings that may happen in future. BK confirmed this would be the case.</li> <li>• AH proposed, CW seconded. The finance committee papers were approved.</li> </ul>	
<b>Chartered Institute of Highways and Transportation</b>	<ul style="list-style-type: none"> <li>• CW suggested an opportunity might have arisen to raise the interest of the CIHT in what is happening in Faversham.</li> <li>• CW suggested it is a great opportunity to draw attention to ideas for Faversham. But also raised the risk of whether the opportunity might be used in a political way which would be unhelpful.</li> <li>• TS supported the idea, and in his experience the ideas we would like to be raised are cross-political, so he believes the risk would be low. TS raised that while the Neighbourhood Plan isn't the avenue to create transport policy, it can be an avenue for ideas and debate on policy.</li> <li>• KB raised that it may be a low risk time politically in relation to the electoral cycle. AS also suggested there might be good appetite for this.</li> <li>• HG asked CW to draft a proposal that can be sent to the relevant town councillors. TS said he will assist CW with this.</li> </ul>	
<b>AOB</b>	<ul style="list-style-type: none"> <li>• HW has received a letter from Anne Jones. HW will respond as she worked with Anne. HG has thanked her for all of her time and service in volunteering. JC also has had a conversation with Anne.</li> <li>• JC was approached by the electrician who has previously done a five-yearly inspection of our buildings and we are now due. This has now started and will finish this week. Some upgrading will be recommended. The Board thanked JC for his work with the buildings.</li> <li>• SK updated on the members' survey and succession planning. The membership survey has now gone out. 117 responses have been received</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<p>so far. It is open for a further week. 50 volunteers responded to the volunteers' survey. LM is doing a piece of work on future strategy for the Society with MHa. 88% of members completing the survey so far have stated they are happy with membership.</p> <ul style="list-style-type: none"> <li>• The taking over of the membership function and re-structure of this will be undertaken by HG and Jan West.</li> <li>• HG raised that the AGM will have to take place in September – and it is reasonable for members to have results of the survey at the AGM if not before, in some format.</li> <li>• AS asked when the deadline will be for contributions to the annual report. KB confirmed she will send the email out this week.</li> <li>• MHa raised that LM and MHa will have a paper ready for Board on strategy proposals for the next Board meeting. SK suggested she might be able to feed some early findings into this proposal.</li> </ul>	
<b>Officers Report</b>	<b>Chair's Report</b>	

**NOTES:**

Part II

Agenda Item	Minutes	Actions
Confidential matters		

**Next Meetings**

Date	Agenda
29 <sup>th</sup> June 2021	Board of Trustees

**Future Business**