



# THE FAVERSHAM SOCIETY

FOUNDED 1962

## FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262  
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

**Trustees:** Harold Goodwin (Chair), Jonathan Carey, Matthew Hatchwell, Andrew Holden, Sophie Kemsley, Brian Kelsey, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

### **Minutes of the meeting of the Board of Trustees held on Tuesday, 29<sup>th</sup> June 2021**

Present: HG, KB, AS, AH, LM, MH, DM, CW, HW, SK, TS

#### **Part I**

Agenda Item	Minutes	Actions
<b>Apologies</b>	<ul style="list-style-type: none"><li>BK, JC,</li></ul>	
<b>Declarations of Interest</b>	<ul style="list-style-type: none"><li>None</li></ul>	
<b>Minutes</b>	<ul style="list-style-type: none"><li>The minutes proposed by LM and seconded by MH. The minutes were <b>approved</b></li></ul>	
<b>Matters arising</b>	<ol style="list-style-type: none"><li>Membership: Jan West and HG have been working on membership and we now have a new volunteer responsible for this.</li><li>The meeting with the Editor of the journal discussed at the previous Board meeting organised by CW took place and the Town Council is supporting.</li></ol>	

<p><b>Committee Reports</b></p>	<p><b>Board Standing Committee</b></p> <ul style="list-style-type: none"> <li>• All volunteers will be asked to sign the new code of conduct. KB will collate a list to ensure we cover everyone who needs to sign – it will be emailed to all volunteers.</li> <li>• DM raised that the Equality and Diversity has a line referring to employment tribunal. KB will delete the last two paragraphs.</li> <li>• It should be made explicit that these policies apply to Board members and Committee members</li> <li>• The Board <b>approved</b> the new membership form with the amendment of ensuring it is clearly stated it is a membership form.</li> <li>• The Board <b>approved</b> the Standing Committee’s recommendation of closing the Fleur Hall for public use. AS raised her opposition to the closure of the Hall. HW asked whether meeting facilities will be available in the gallery space for meetings and how that will operate. HG said that this will be decided in the future.</li> <li>• HW raised that we will need to review the terms of reference in order to facilitate this. HG suggested this can be done after the next AGM.</li> <li>• The Board <b>approved</b> that it will only meet on Zoom</li> <li>• The Board <b>approved</b> that PEEP minutes, VIC issues, bookshop and other Society management issues will report to the Standing Committee</li> <li>• The Board <b>approved</b> that the Environment, Planning and Museum Committees will continue to report directly to the Board.</li> <li>• The Board <b>approved</b> that the General Purposes Committee will be disbanded and cease to exist with immediate effect.</li> <li>• <b>Environment</b></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
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	<ul style="list-style-type: none"><li>- Has not met</li></ul> <p><b>Museum</b></p> <ul style="list-style-type: none"><li>- The Museum Committee will meet again on Thursday.</li><li>- People from the Swale Migration Project are coming in to take photographs this week.</li><li>- There will be a trial opening of the Museum for a group on 21<sup>st</sup> July. KB proposed supporting this, CW seconded. The Board <b>voted in favour</b> of supporting this trial.</li><li>- Eight or nine potential new volunteers have come forward.</li><li>- Giles will be looking at maintenance issues tomorrow.</li></ul> <p><b>PEEP</b></p> <ul style="list-style-type: none"><li>• Has not met</li></ul> <p><b>GPC</b></p> <ul style="list-style-type: none"><li>• Has not met</li><li>• <b>Planning</b></li><li>• Listing Criteria: After discussion, the Board approved the comments on the listing criteria drafted by AS. KB will submit the paper under the Board's signature.</li><li>• New Barn Farm: The Board approved</li><li>• 1 Market Place: The Board approved</li><li>• Preston Grove: The Board approved</li><li>• Railway Depot: KB asked what we would think would be more appropriate – AS replied that the original planning application was for business units and included cycleways and paths. There was significant debate at the Board over this with strong support and objection to the development. The Board voted with six in favour of submitting the opposition, with three</li></ul>	
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	<p>abstentions, and one against. HG wanted to record his vote as against. The comment will be submitted.</p> <ul style="list-style-type: none"> <li>• Tanner Street: The Board <b>approved</b></li> <li>• Lady Dane: The Board <b>approved</b></li> <li>• Police Station: The Board <b>approved</b></li> <li>• Brents Tavern: The Board <b>approved</b></li> <li>• Everard Way: The Board <b>approved</b></li> </ul>	
<b>Developers Meeting</b>	<ul style="list-style-type: none"> <li>• HG proposed each of the four developers to the South East of Faversham should be invited to a public meeting. The Board <b>approved</b> this plan.</li> </ul>	
<b>Strategic Planning</b>	<ul style="list-style-type: none"> <li>• MH presented a paper on the continuation of the succession working group and how it will use work to date, including the survey, to start strategic planning for the Society.</li> <li>• SK gave an update on the membership survey. There is a lot of data to analyse, with c.150 volunteer and member responses. 89% of members reported being satisfied with their membership. Over 90% suggested they are usually satisfied with their volunteering experience with us.</li> <li>• HG asked whether any data and plans can be presented to the AGM. SK discussed that she can prepare for the AGM some key findings and KB, MH and LM will help pull together some slides for the AGM.</li> <li>• The Board <b>approved</b> this plan.</li> </ul>	
<b>School Project: Great Explosion 1916</b>	<ul style="list-style-type: none"> <li>• Davington Primary have asked for our support and the Board <b>approved</b> a letter of support from the Society.</li> </ul>	
<b>AOB</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Officers Report</b>	<b>Chair's Report</b>	

**NOTES:**

Part II

Agenda Item	Minutes	Actions
Confidential matters		

**Next Meetings**

Date	Agenda
26 <sup>th</sup> May 2021	Board of Trustees

**Future Business**