



THE FAVERSHAM SOCIETY

FOUNDED 1962

FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

Trustees: Harold Goodwin (Chair), Jonathan Carey, Matthew Hatchwell, Andrew Holden, Sophie Kemsley, Brian Kelsey, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair) and Katie Begg.

Minutes of the meeting of the Board of Trustees held on Tuesday, 27th July 2021

Present: HG, KB, CW, HW, AS, MH, JC, SK, AH,

Part I

Agenda Item	Minutes	Actions
Apologies	<ul style="list-style-type: none">BK, DM, LM	
Declarations of Interest	<ul style="list-style-type: none">None	
Minutes	<ul style="list-style-type: none">AH raised that under Board Standing Committee and under GPC insert 'with immediate effect'. The minutes were proposed by CW, seconded by AH. The minutes were otherwise approved.	
Matters arising	<ol style="list-style-type: none">The invitations to housing developers to the public meeting have been sent but no replies have yet been received.	

<p>Statement from Chair</p>	<p>The Chair apologised for abrasive chairing of the previous meeting and committed to endeavour to ensure future meetings are conducted to encourage participation.</p>	
<p>Committee Reports</p>	<p>Board Standing Committee</p> <ul style="list-style-type: none"> • JC met with South East Builders on the 12 Market Place developments. Construction on the rolling shutter archway will begin imminently with the carpenter working in the evenings. This should be finished within a fortnight. The cupboards and shelving has been completed in line with Christine and Rachel's direction. A table has been purchased which JC will collect this week, and the windows have been cleared ready for display. JC informed MH it is unlikely to the VIC will be ready to move by 17th August. The roller shutter manufacturer cannot give a quote until the archway is finished. • Brick Museum – HG updated on this idea and HW suggested contacting FSARG as they have a brick collection as they could support. MH also suggested he has supporting information and could help in some way. • 'Tabloid' marketing: KB raised that progress has been made on producing a piece of marketing material that will go to all Faversham households. KB presented costs and asked Board for a budget of £2,500 for this project. JC proposed the budget and timeline flexibility, and the Board approved. • Preston St damp – JC believes this is rising damp. The books are being boxed up. HW and JC will discuss this outside of Board. <p>Environment</p> <ul style="list-style-type: none"> - Has not met <p>Museum</p> <ul style="list-style-type: none"> - The minutes have been circulated. 	<ul style="list-style-type: none"> •

- The Swale Migration Project is progressing. Justin is looking for volunteers for 10th-15th August 10am-12pm and 1-3pm to assist with the display.
- HW reported on the trial museum opening. 25 people attended in four groups. The proposal is to open three days per week for the remainder of August. The Board **approved** this plan.
- The Board **approved** the museum being free entry for August

PEEP

- Has not met

GPC

- Has not met
- **Planning**
- The Board discussed the almshouses application. AS raised that she believes that the improvement of the layout of the flats be recognised in our comment. HG in his paper proposed that the opposition needs to be strengthened and that including some positive comment weakens this. JC declared that he was previously consultant architect to the almshouses. He presented on the original plans for the almshouses. The Board discussed the comment that should be made. The Board agreed the comment should be strengthened. JC will liaise with AS to strengthen the objection.
- The Board approved all other planning comments as proposed by the Planning Committee.
- Tin Church: The Board agreed that we will not comment on this application.
- LM and AS' paper was discussed. It was agreed that there is common ground on our objectives and significant value in what the planning committee does. It was agreed that the Board will discuss again after the AGM.

Finances	<ul style="list-style-type: none"> • HG proposed finances are dealt with at the next Board meeting. 	
Newsletter Editor	<ul style="list-style-type: none"> • Stephen Rayner has resigned as newsletter editor for the Society. HG explained he is a highly respected national broadsheet editor and his skills and expertise are incredibly valuable to the Society. • HG proposed he writes to Stephen and reassert his independence in the role as newsletter editor, and apologise. The Board approved. 	
AGM	<ul style="list-style-type: none"> • Three people are up for re-election. HW is standing again, DM has yet to state his intentions. CW is standing again. • The membership lists are up to date. • 20% of the membership must attend the AGM to be quorate. • It will be a blended meeting with Zoom and people in the Alexander Centre. 	
Annual Report	<ul style="list-style-type: none"> • AH raised corrections with KB • HW raised whether there is additional FSARG material – HG replied that FSARG has not sent any content • The Board approved the annual report 	
Succession Planning	<ul style="list-style-type: none"> • SK talked the Board through her paper outlining survey responses. • Succession Planning is a long-term piece of work, with a strategy behind it. MH, LM, SK, HW, and AH have discussed how to transition from a succession planning group to a strategic group – with the aim of building a strategy. • The next step will be to look at some of the outcomes the Society might look to reach and potential timescales. • It will look at the survey results and the sustainability in the future, and create potential activities. • JC raised that it is still important to look at succession – SK agreed but that it is based in finding more members. • SK agreed with HG that improving the volunteer experience is critical. • HW agreed that we need more volunteers. • HG raised that it important to be sensitive to all volunteers, especially as some work full time hours with the Society, • The Board agreed that the strategy group should continue its valuable work. 	

Boston Room	<ul style="list-style-type: none"> The Board agreed that the Boston Room will be made available to Society Committees for meetings. JC offered to ensure AS can access the Boston Room for planning committee meetings. 	
AOB	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
Officers Report	Chair's Report	

NOTES:

Part II

Agenda Item	Minutes	Actions
Confidential matters		

Next Meetings

Date	Agenda
31 st August 2021	Board of Trustees

Future Business