



THE FAVERSHAM SOCIETY

FOUNDED 1962

FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

Trustees: Harold Goodwin (Chair), Jonathan Carey, Matthew Hatchwell, Andrew Holden, Sophie Kemsley, Brian Kelsey, Anne Salmon, Laurie McMahon, Tim Stonor, Graham Warner, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair), Jan West and Katie Begg.

Minutes of the meeting of the Board of Trustees held on Tuesday, 28th September 2021

Present: HG, HW, JW, SK, KB,

Part I

Agenda Item	Minutes	Actions
Apologies	<ul style="list-style-type: none">AS, BK, JC, DM	
Declarations of Interest	<ul style="list-style-type: none">None	
Minutes	<ul style="list-style-type: none">HW asked for two amends.CW proposed, MH seconded. The minutes were approved.	
Matters arising	<ul style="list-style-type: none">None	
Committee Reports	Board Standing Committee	<ul style="list-style-type: none">

- HW asked who would take care of the bleach in the cellar. MH and LM volunteered to assist. MH, HW and LM will discuss further.

Museum

- There will be a meeting of new museum volunteers on 12th October. HG said he can attend.

Environment

- HG's presentation on pedestrianisation went well. The officers of the council have decided there will be further consultation in the future. Faversham is the only place in Swale that is earmarked for a pedestrianisation scheme. HG leveraged climate change arguments as well as impact on disabled people of the current arrangements. There is important work to be done and the Society should engage.
- Abbey Fields: Abbey Fields is still vulnerable to developments and this should be a focus for the Society.
- HG will reconvene the Environment Committee.

PEEP

- HG reported that PEEP was attended by enthusiastic volunteers.
- MH asked where the piece on bees came from and HG explained a new volunteer is a specialist.

Planning

- Churchman's Farm: The Society looked at this in the SHLAA meetings. This application is going to the Planning Inspectorate. HG did not believe this is not of strategic importance and we cannot affect a PI decision.
- Goods Shed: HG proposed he works with JC on a comment
- Queens Court Farm: This may be of interest and needs to be looked at.

Further Local Plan Consultation	<ul style="list-style-type: none"> • This is about to be launched. There is likely to be two further stages. • The Community Land Trust will likely raise the lack of two bedroomed accommodation in developments around Faversham • The Environment Committee will look at this consultation • The consultation is likely to close in January. • MH raised that there are also implications for the neighbourhood plan. 	
Finances	<ul style="list-style-type: none"> • MH asked whether the Society should look at marketing information around legacies. HG suggested this could be added to the membership forms in future and agreed to look at it. • JW suggested we may need to be clear on what we will accept as a legacy donation in terms of non-financial donations. • The Board unanimously approved both the COVID and Legacies policies. 	
Review of Committee Membership and ToRs	<ul style="list-style-type: none"> • The Society now has four Committees: The Board Standing Committee, the Planning Committee, the Museum Committee and the Environment Committee. • The Environment, Museum and Planning Committees have not had recent reviews of ToRs. • LM raised that Planning and Environment Committees will need clear ToRs as there is overlap in their responsibilities. HG confirmed it more urgent that these are reviewed, than the Museum Committee, which can be done at a later stage. • HG, LM and MH will form a working group. • CW raised that too many operational matters are dealt with at Board, and HG said the Standing Committee will look at how to deal with this. 	
Succession Planning	<ul style="list-style-type: none"> • MH summarised the findings that were presented to the AGM, that he worked on with SK and LM. There has been a slight change in the composition of the Succession Planning Working Group – AH has stepped down and MH thanked him. The Group will now focus on strategy. 	
AGM	<ul style="list-style-type: none"> • The Board reflected that the AGM went very well – with a couple of technical issues created by the meeting being a mixture of in person 	

	and Zoom. KB reflected that technology will ultimately catch up with requirements of hybrid zoom meetings and events such as this.	
Duchy	<ul style="list-style-type: none"> • The public meeting with the Duchy is taking place in the Church tomorrow evening. • The Society has been approached by a second developer to organise a public meeting on zoom. The Board agreed to this. 	
Cellars	<ul style="list-style-type: none"> • The cellars will have to be abandoned. This raises the question of where the alternative storage will be. There will be space in the Doddington Library and also if we move the Marlowe Library. • HW suggested that many of the museum cellar boxes have paper and photographs in them, and that the boxes are cardboard. Half of the boxes need moving quickly, and the glass plate negatives need moving quickly. HG suggested this is discussed at Standing Committee with HW. • The VIC cellar will be cleared after the move takes place, with the cellar stripped. • By January there is likely to be flooding in the museum cellar. • JW suggested a sump could go into the VIC cellar. HG reported that JC is concerned about damage to the chimney of this approach, but HG agreed this will be looked at. 	
	<ul style="list-style-type: none"> • Once JC returns from holiday a suggestion for a Committee to progress this will be forwarded to Board 	
AOB	<ul style="list-style-type: none"> • MH has received a letter from Sue Davidson, questioning why obituaries were not included in the annual report. • HG raised the Board decision that only former Trustee and VP obituaries would be included in the annual report. • MH will draft a response. 	<ul style="list-style-type: none"> •
Officers Report	Chair's Report	

NOTES:

Part II

Agenda Item	Minutes	Actions
Confidential matters		

Next Meetings

Date	Agenda
26 th October 2021	Board of Trustees

Future Business