



THE FAVERSHAM SOCIETY

FOUNDED 1962

FLEUR DE LIS HERITAGE CENTRE

ESTABLISHED 1977

Company No. 7112241, Registered Charity No.1135262
Address 10-13 Preston Street, Faversham, Kent ME13 8NS

Trustees: Harold Goodwin (Chair), Jonathan Carey, Matthew Hatchwell, Andrew Holden, Brian Kelsey, Anne Salmon, Laurie McMahon, Tim Stonor, Jan West, Heather Wootton, Christopher Wright, Sir David Melville (Vice-Chair), Jackie Davidson, Jane Secker and Katie Begg.

Minutes of the meeting of the Board of Trustees held on Tuesday 28th February 2023

Present: Dm, CW, HW, JD, AS, LM, JC, JW, Leigh Allison joined the meeting for the discussion on Board structure, KB,

Part I

Agenda Item	Minutes	Actions
Apologies	<ul style="list-style-type: none">MH, HG,	
Declarations of Interest		
Minutes	JW proposed, JD seconded. The Minutes were approved	
Matters arising	<ul style="list-style-type: none">KB reminded anyone outstanding to complete their conflict of interest form	
Committee Reports	Board Standing Committee <ul style="list-style-type: none">Has not met	

- **Environment and Planning**

- The Board looked at the planning application list
- The application on the artificial grass pitch at the Faversham Football Club was discussed. LM raised hydrocarbons, drainage etc, However, LM suggested no comment is appropriate
- JC will look into the application regarding the Bramley Avenue loft conversion.
- JD raised the roundabout by the new development on the Western Link road is prohibiting lorries from using the western link, meaning they are coming through the town. JD suggested that this needs looking into. JC advised this is a matter for KCC highways rather than Swale. This roundabout was provided by the developers as one of the conditions and the developer has done this on the cheap. JC supported that we raise this with KCC. CW proposed we need to send a photo of the issue to KCC
- JC reported that he and HG are still working on opposition to Abbeyfields. JC met someone to look at drone footage and our barrister will include this in our objections to reinforce the value of the open space.
- KB reported that Gladmans are consulting on their proposals to develop the land at Ham Road. JC suggested that we need to respond in the strongest terms to say this space should be protected. The Board agreed and JC and others will look into this in more detail by forming a working group. CW, MH, JC and AS will be involved.

Museum

- The museum was open for six days over half term with 240 visitors. The following Saturday the museum opened – with 77 visitors attending. This was due to a coach trip from Hastings and the Literary Festival.

	<ul style="list-style-type: none"> - This Saturday the museum was visited by the man who runs Faversham TV on Youtube. - We have someone to replace Anthony who is stepping back from organising the rota - Our new museum mentor has now been approved. - The Board commended the work of the museum committee and museum volunteers and thanked them for their work. 	
<p>Letter to Helen Whateley</p>	<ul style="list-style-type: none"> - the Board supported the letter that DM has drafted. - JC asked whether we need to reference effective enforcement. - HW asked whether there is anything to do with energy efficiency and whether it comes under sustainability. - The Board discussed whether the Society should respond to the formal government consultation. Both AS and KB suggested the impact we might have when considered in relation to the resources we would need to put into responding might not render it worthwhile 	
<p>Board restructure</p>	<ul style="list-style-type: none"> • LM presented the paper on Board restructure to the Board. The additions in the new paper come from a meeting with the five chairs involved in the management group. There is a focus on a strategic direction of the Society to guide the groups but ensure Board control. • The Exec Committee now need to developed the detailed arrangements. • LM asked the Board to approve that the Exec Committee meets to progress new arrangements. The Board agreed. • LM asked the Board to decide when we move to quarterly Board meetings. • LM also asked the Board to consider how we develop a strategy for the Society. • HW asked how we proceed communicating this new plan and that this document needs a lot of refinement for the volunteers for example. KB asked if HW thinks the AGM is an appropriate time for this. LM suggested a PR plan is definitely necessary, and it should be 	

	<p>clear this is the result of the iterative process of the succession planning work that included volunteers.</p> <ul style="list-style-type: none"> • HW also said she needs to update her museum committee on structure and needs a 'go live' date. • HW also suggested that we need to potentially trail this on the website. • AS expressed her concern with how planning applications will be responded to with the Board meeting quarterly. LM suggested that this will be dealt with within the Environment and Planning group. The Board will need to potentially approve these monthly via email. LM suggested this will be considered more fully, • DM raised that each of the leaders of the groups is writing monthly reports and also a quarterly Board report. DM asked if this was the case or whether this would be amended as it is lots of reports. LM suggested quarterly reports will probably be adequate. • HW asked how the groups will interact, LM suggested the exec group will meet monthly to ensure they are all informed. • DM asked whether the Standing Committee will be disbanded and LM confirmed this. • JD proposed that the implementation process begins. HW seconded. The Board voted in favour of moving towards implementation phase. • The Board thanked everyone involved for their work on this. 	
AGM	<ul style="list-style-type: none"> - KB asked whether everyone who is up for re-election is proposing to stand. - CW suggested he is seeking to stand down before the AGM. The Board sincerely thanked Chris for his contribution and the significant contribution he has made. - JC confirmed he is standing for re-election. 	
NatWest signatories	<ul style="list-style-type: none"> • JW asked the Board that we remove Ted Davis, former trustee, as a signatory for the account. The Board agreed that we should remove Ted as a signatory. 	
Finances	<ul style="list-style-type: none"> • The budget as circulated was proposed by LM and seconded by JC approved by the Board 	

	<ul style="list-style-type: none"> • The expectation is to break even this year. • We are making significantly more in interest this year and the bookshop takings are up • Utilities are significantly up. • HW asked if there would be budget for the museum buildings reorganisation – AH confirmed there would • JD raised that the bookshop is on track to raise c. £35k this year. JD raised that the card machine issues may be costing over £50 a week. The Board commended the work of the bookshop. 	
AOB	<ul style="list-style-type: none"> - Leigh Allison presented the membership report and the Board thanked her for the report. Leigh informed the board that there will be a new membership recruitment campaign next week in the VIC. - After Leigh Allison left the meeting. The Board voted unanimously to co-opt Leigh to the Board. - 	
Officers Report	Chair's Report	

NOTES:

Part II

Agenda Item	Minutes	Actions
Confidential matters		

Next Meetings

Date	Agenda
28 th March	Board of Trustees

Future Business